

North Summit Fire District

86 Center St, Coalville, UT 84017
P. (435) 336-2221



Job Posting Announcement Full Time

Position : Captain, Administrative (Non-Exempt)
Salary: \$38.47-\$44.50
Starting Salary: Entry Level, DOE (Depending on Experience)
Closing Date: 01/20/2023 5:00PM
Submit to: Chief Nielson

All applicants must submit the following:

- North Summit Fire District Application (<https://northsummitfire.org/employment/>)
- Cover Letter
- Resume
- Copies of all applicable licenses and certifications

Minimum Qualifications

- High school diploma or GED equivalent
- Must be (21) twenty-one years of age or older.
- Must have American Heart Association Basic Life Support (BLS) for Healthcare Providers.
- Must have IS-100, IS-200, IS-700, and IS-800.
- Must have Utah Hazmat Operations certification.
- Must have Utah Firefighter II certification.
- Must have NWCG Firefighter II or higher certification.
- Must be a citizen of the United States of America at the time of application or provide proof of appropriate work permit.
- Minimum of eight full years of experience and/or an equivalent combination of volunteer/part-time years of service.
- Excellent oral and written communication skills. Must be able to read, write, and speak the English language.
- Thorough knowledge of modern fire suppression, prevention, and emergency medical services principles, procedures, techniques, and equipment.
- Working knowledge of the practical use of personal computers and applications.
- Significant knowledge of applicable laws, ordinances, and regulations as they pertain to emergency services.
- The ability to exercise sound judgment in evaluating situations and in making decisions. The ability to effectively give and receive verbal and written instructions and to establish and maintain effective working relationships with other employees, supervisors, and the public.
- Must possess, or be able to obtain by time of hire, a valid Utah Driver's License without record of suspension or revocation in any state.

- No felony convictions or disqualifying criminal histories.
- This position does qualify for tele-commuting.

Desired Qualifications

- (PALS) Pediatric Advanced Life Support
- (ACLS) Advanced Cardiac Life Support
- Utah Fire Officer I certification from Utah Fire Rescue Academy.
- IS-300; IS-400
- Associates Degree or Higher in Fire Science or a related field.
- NWCG Engine Boss certification.
- Utah Commission of Fire Officer Designation – Supervising Fire Officer certification.

Job Description

ESSENTIAL DUTIES, FUNCTIONS AND RESPONSIBILITIES

- Responds to alarms as incident commander and ensures that pertinent priorities, strategies, and tactics are performed in an effective, efficient manner by assigned companies.
- Supervises all Firefighter I, II, Engineer I, II and Apprentice Firefighter positions under the direction of the Chief and Deputy Chief.
- Performs and supervises firefighting activities including driving all fire apparatus, operating pumps, and related equipment, laying hose, and performing fire suppression and containment tasks.
- Responds to medical emergency calls as dispatched and ensures scene safety and determines scene priorities.
- Identifies training needs and assists in developing classes and drills to meet these needs.
- Participates in fire drills, attends classes in firefighting, emergency medical, hazardous materials, and related subjects.
- Participates in the preplan and inspection of buildings, the inspection of hydrants, and other fire suppression systems as required.
- Supervises all assigned work to be certain that companies follow all safety measures and standard operational procedures.
- Provides training to assigned personnel and/or companies in OSHA, NFPA and NSFD safety standards and operational procedures.
- Maintains firefighting equipment, apparatus, and facilities. Performs minor repairs to district equipment.
- Presents programs to the community on safety, medical, and fire prevention topics.
- Participates in physical fitness activities to maintain the capacity for sustained physical exertion.
- Performs other job-related duties as required by the NSFD administration.
- Assists in other supervisory and administrative activities as assigned.
- All duties and responsibilities designated by NSFD Fire Chief or his administration.

NOTE:

The qualifications above may be substituted with an equivalent combination of education and experience in the Fire Service. The examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. The job description does

not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change. Veterans will receive preference points in testing according to the NSFD Personnel Policy

To apply submit applications and required documents to bnielson@northsummitfire.org prior to the closing date and time listed above. Any incomplete or unsigned applications will not be accepted.